

Things to note:

- **About the robber(s)**

Sex, nationality, age, height, build, clothes, colour of skin and colour of hair, any jewellery, accent, name (s) used, specific marks such as tattoos, gun(s) used.

- **About the means of transport**

Description (motorcycle, car etc), make, colour, registration number, direction of escape.



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CRIME PREVENTION OFFICE

Prevention of Burglaries and Robberies in Shops



Avoid being robbed...

- Install doors and windows made from strong materials. Use laminated glass and high security locks.
- Fit iron bars on windows.
- Fit an alarm security system.
- Fit a CCTV system which covers all sensitive areas (entrance, exit, cash till, safe box etc).
- Make sure there is sufficient lighting inside and around your shop during the night.
- Make sure there is only one door serving as entry / exit to the premises, which is controlled electronically from the inside.
- The cash till should be placed in such a way that customers may not have access to it, nor be able to see the contents. The cashier should be in a position to see the entrance.
- After the shop is closed, the till should be left empty and open.
- Do not leave large sums of money in the cash till. Keep the money in a safe until it is deposited at the bank.

- Have a safe in which you could keep money and other valuable items. This should be fixed securely to a wall.
- Cash tills and safes could be connected to a money protected by time delay lock.
- Inform people entering your shop that there is a security system operating at the premises.

If a robbery occurs...

Robbers aim to take money or other valuables and leave as soon as possible. In case something goes wrong, nobody knows how s/he is going to react. S/he may take hostages, or shoot people. Usually when his/her instructions are followed, s/he is not violent.



Remember that it is of utmost importance that you should not put your life or the lives of others, at risk. React having in mind your safety, and the safety of all those present. Be calm and avoid provoking the robber(s). This way you persuade the robber(s) that you are not a threat to him/her.

Try to remember his / her physical characteristics

- ☞ As soon as the robber leaves, call the Police (Tel 112 / 199) giving any relevant information you have of the robbery (exact location, physical description of the robber, the clothes s/he was wearing, the gun s/he was carrying, how s/he got away, the direction s/he followed).
- ☞ Protect the crime scene.
- ☞ Pursuing the robber (s) is a task best left to the police.